

### HOW DO I ACCESS MY COURSE?

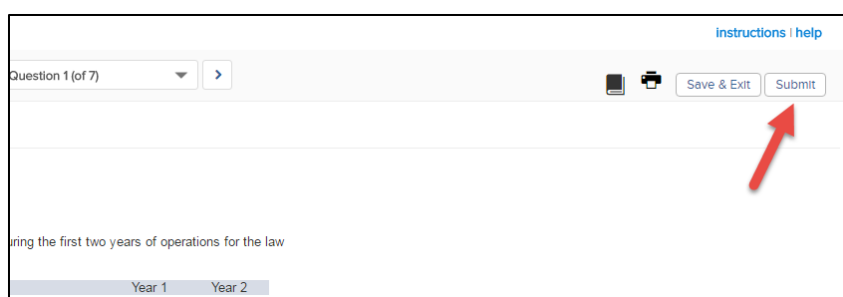
Your instructor should provide you with a section URL to access your course. Once you have that URL, click on “Register now” and follow the on screen instructions.

### WHAT IF I DON'T HAVE AN ACCESS CODE?

When you are registering for the course, you will be given the option to use courtesy access. This will give you 2 weeks of access to the course. Once you have your access code, you can upgrade your account from the home page of your Connect course.

### HOW DO I SUBMIT AN ASSIGNMENT?

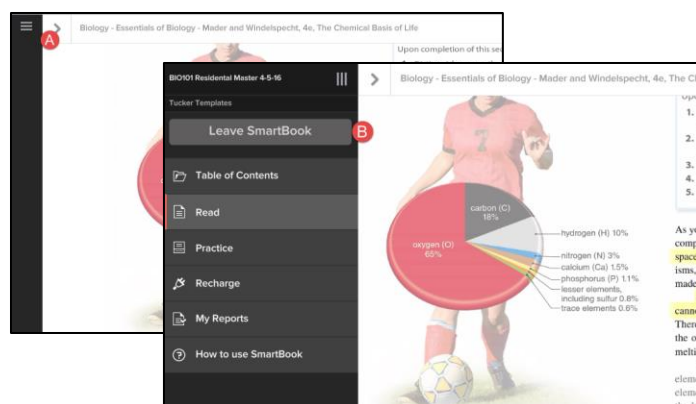
When you are finished with an assignment, such as a homework, practice, quiz or exam, make sure to click “Submit” in the top right-hand corner of the screen. If you are not able to finish the assignment, click “Save & Exit” so you can come back later to pick up where you left off.



### WHAT ABOUT A SMARTBOOK ASSIGNMENT?

SmartBook assignments do not get submitted. At the time the assignment is due, your progress will be reported to your instructor. In order to make sure you receive proper credit for your work in a LearnSmart Assignment, you will want to leave the assignment. Within an assignment, follow the steps below:

- A. Click the menu bar
- B. Click “Leave SmartBook”



### WHY CAN'T I REVIEW MY ASSIGNMENT, SEE MY SCORE, TAKE THE ASSIGNMENT AGAIN, ETC.?

Depending on how the assignment is set up, you may have different policy settings for any given assignment. If you feel like you do not have access to what your instructor has allowed, please contact the Customer Experience Group.

**Customer Experience Group (technical support): 800-331-5094**