

Think about an activity that you do particularly well: cooking, playing the piano, shooting a basketball, even something as basic as driving a car. If you reflect on this activity, you'll realize that once you mastered it you no longer had to give much conscious thought to the various moves that go into doing it. Performing this activity, in other words, depends on your having learned a series of complicated moves—moves that may seem mysterious or difficult to those who haven't learned them.

The same applies to writing. Often without consciously realizing it, accomplished writers routinely rely on a stock of established moves that are crucial for communicating sophisticated ideas. What makes writers masters of their trade is not only their ability to express interesting thoughts but their mastery of an inventory of basic moves that they probably picked up by reading a wide range of other accomplished writers. Less experienced writers, by contrast, are often unfamiliar with these basic moves and unsure how to make them in their own writing. Hence this book. Which is intended as a short, user-friendly guide to the basic moves of academic writing.

One of our key premises is that these basic moves are so common that they can be represented in *templates* that you can use right away to structure and even generate your own writing. Perhaps the most distinctive feature of this book is its presentation of many such templates, designed to help you successfully enter not only the world of academic thinking and writing, but also the wider worlds of civic discourse and work.

Instead of focusing solely on abstract principles of writing, then, this book offers model templates that help you put those principles directly into practice. Working with these templates will give you an immediate sense of how to engage in the kinds of critical thinking you are required to do at the college level and in the vocational and public spheres beyond.

Some of these templates represent simple but crucial moves like those used to summarize some widely held beliefs.

> **Many Americans assume that \_\_\_\_\_.**

Others are more complicated.

> **On the one hand, \_\_\_\_\_. On the other hand, \_\_\_\_\_.**

> **Author X contradicts herself. At the same time that she argues \_\_\_\_\_, she also implies \_\_\_\_\_.**

> **I agree that \_\_\_\_\_.**

> **This is not to say that \_\_\_\_\_.**

It is true, of course, that critical thinking and writing go deeper than any set of linguistic formulas, requiring that you question assumptions, develop strong claims, offer supporting reasons and evidence, consider opposing arguments, and so on. But these deeper habits of thought cannot be put into practice unless you have a language for expressing them in clear, organized ways.

The single most important template that we focus on in this book is the “they say \_\_\_\_; I say \_\_\_\_” formula that gives our book its title. If there is any one point that we hope you will take away from this book, it is the importance not only of expressing your ideas (“I say”) but of presenting those ideas as a *response to some other person or group* (“they say”). For us, the underlying structure of effective academic writing—and of responsible public discourse—resides not just in stating our own ideas but in listening closely to others around us, summarizing their views in a way that they will recognize, and responding with our own ideas in kind. Broadly speaking, academic writing is argumentative writing, and we believe that to argue well you need to do more than assert your own position. You need to enter a conversation, using what others say (or might say) as a launching pad or sounding board for your own views. For this reason, one of the main pieces of advice in this book is to write the voices of others into your text.

In our view, then, the best academic writing has one underlying feature: it is deeply engaged in some way with other people’s views. Too often, however, academic writing is taught as a process of saying “true” or “smart” things in a vacuum, as if it were possible to argue effectively without being in conversation *with* someone else. If you have been taught to write a traditional five-paragraph essay, for example, you have learned how to develop a thesis and support it with evidence. This is good advice as far as it goes, but it leaves out the important fact that in the real world we don’t make arguments without being provoked. Instead, we make arguments because someone has said or done something (or perhaps *not* said or done something) and we need to respond: “I can’t see why you like the Lakers so much”; “I agree: it was a great film”; “That argument is contradictory.” If it weren’t for other people and our need to challenge, agree with, or otherwise respond to them, there would be no reason to argue at all.

To make an impact as a writer, then, you need to do more than make statements that are logical, well-supported, and consistent. You must also find a way of entering into conversation with the views of others, with something “they say.” The easiest and most common way writers do this is by *summarizing* what others say and then using it to set up what they want to say.

“But why,” as a student of ours once asked, “do I always need to summarize the views of others to set up my own view? Why can’t I just state my own view and be done with it?” Why indeed? After all, “they,” whoever they may be, will have already had their say, so why do you have to *repeat* it? Furthermore, if they had their say in print, can’t readers just go and read what was said themselves?

The answer is that if you don’t identify the “they say” you’re responding to, your own argument probably won’t have a point. Readers will wonder what prompted you to say what you’re saying and therefore motivated you to write...without a “they say,” *what* you are saying may be clear to your audience, but *why* you are saying won’t be.

To put our point another way, framing your “I say” as a response to something “they say” gives your writing an element of contrast without which it won’t make sense. It may be helpful to think of this crucial element as an “as-opposed-to-what factor” and, as you write, to continually ask yourself, “Who says otherwise?” and “Does anyone dispute it?”

Many accomplished writers make explicit “they say” moves to set up and motivate their own arguments. One famous example is Martin Luther King Jr.’s “Letter from Birmingham Jail,” which consists almost entirely of King’s eloquent responses to a public statement by eight clergymen deploring the civil rights protests he was leading. The letter—which was written in 1963, while King was in prison for leading a demonstration against racial injustice in Birmingham—is structured almost entirely around a framework of summary and response, in which King summarizes and then answers their criticisms. In one typical passage, King writes as follows:

**You deplore the demonstrations taking place in Birmingham. But your statement, I am sorry to say, fails to express a similar concern for the conditions that brought about the demonstrations.**

King goes on to agree with his critics that “It is unfortunate that demonstrations are taking place in Birmingham,” yet he hastens to add that “it is even more unfortunate that the city’s white power

structure left the Negro community with no alternative.” King’s letter is so thoroughly conversational, in fact, that it could be rewritten in the form of a dialogue or play.

King’s critics:

King’s response:

Critics:

Response:

Clearly, King would not have written his famous letter were it not for his critics, whose views he treats not as objections to his already-formed arguments but as the motivating source of those arguments, their central reason for being. He quotes not only what his critics have said (“Some have asked: ‘Why didn’t you give the new city administration time to act?’”), but also things they *might* have said (“One may well ask: ‘How can you advocate breaking some laws and obeying others?’”)—all to set the stage for what he himself wants to say.

Though the immediate goal of this book is to help you become a better writer, at a deeper level it invites you to become a certain type of person: a critical, intellectual thinker who, instead of sitting passively on the sidelines, can participate in the debates and conversations of your world in an active and empowered way. Ultimately, this book invites you to become a critical thinker who can enter the types of conversations described eloquently by the philosopher Kenneth Burke in the following widely cited passage. Likening the world of intellectual exchange to a never-ending conversation at a party, Burke writes:

You come late. When you arrive, others have long preceded you, and they are engaged in a heated discussion, a discussion too heated for them to pause and tell you exactly what it is about...You listen for a while until you decide you have caught the tenor of the argument; then you put in your oar. Someone answers; you answer him; another comes to your defense; another aligns himself against you...The hour grows late, you must depart. And you do depart, with the discussion still vigorously in process.

-Kenneth Burke, *The Philosophy of Literary Form*

What we like about this passage is its suggestion that stating an argument (putting in your oar) can only be done in conversation with others; that entering the dynamic world of ideas must be done not as isolated individuals but as social beings deeply connected to others.

The ability to enter complex, many-sided conversations has taken on a special urgency in today's polarized America, where the future for all of us may depend on our ability to put ourselves in the shoes of those who think very differently than us. The central piece of advice in this book—that we listen carefully to others, including those who disagree with us, and then engage with them thoughtfully and respectfully—can help us see beyond our own pet beliefs, which may not be shared by everyone. The mere act of crafting a sentence that begins “Of course, someone might object that \_\_\_\_\_” may not seem like a way to change the world; but it does have the potential to jog us out of our comfort zones, to get us thinking critically about our own beliefs, and even to change minds, our own included.