**HOCs:**

\_\_\_\_\_\_\_\_**Meeting the Assignment**

\_\_\_\_\_\_\_\_\_1) the “Birthday Invitation Rules” of your story

\_\_\_\_\_\_\_\_\_2) a synopsis of relevant events

\_\_\_\_\_\_\_\_\_3) clear descriptions & evidence

\_\_\_\_\_\_\_\_\_4) a brief detailing of what you feel is the “point” of the text.

\_\_\_\_\_\_\_\_\_**Birthday Invitation Rules:**

\_\_\_\_\_\_\_\_WHO: the Subject

\_\_\_\_\_\_\_\_WHAT: the relevant thing being discussed

\_\_\_\_\_\_\_\_WHEN/WHERE: when and where this is taking place

\_\_\_\_\_\_\_\_WHAT (IS IT ABOUT): the connection between subject, artist, and setting

\_\_\_\_\_\_\_\_\_**Synopsis:**

\_\_\_\_\_\_\_ Summary should clearly account for the “plot”of the story

\_\_\_\_\_\_\_ But! Avoid a “list” or “play-by-play” (aka “First, this happens, then this, then this, etc.

\_\_\_\_\_\_\_\_\_ **Evidence**:

\_\_\_\_\_\_\_ There are direct quotes/references to the text accompanying each point (read: paragraph).

\_\_\_\_\_\_\_ You’ve provided context for each quote/reference and explained its significance to each paragraph and to the thesis statement.

\_\_\_\_\_\_\_\_\_**“Moral” of the Story:**

\_\_\_\_\_\_\_Clearly describe what main “moral” or “lesson” of the story you see within your analysis and why you think so. All interpretations are valid, so long as you can clearly state why you think what you think.

* \_\_\_\_\_\_\_SAVE: Be sure to keep saving everything as you work!!

***Revision Worksheet***

**LOCs:**

\_\_\_\_\_Spelling

\_\_\_\_\_Grammar

\_\_\_\_\_Strong Verbs

\_\_\_\_\_Clarity

\_\_\_\_\_Avoiding Wordiness & Aiming for Concision

\_\_\_\_\_Professional Tone

\_\_\_\_\_Smooth Style and Transitions

\_\_\_\_\_Fixing Comma Splices

\_\_\_\_\_Avoiding Fragments

\_\_\_\_\_Phrasing (smoothing out awkward sentences)

\_\_\_\_\_Punctuation

\_\_\_\_\_Capitalization

\_\_\_\_\_Formatting

* \_\_\_\_\_\_\_SAVE: Be sure to keep saving everything!!